

**Minutes**  
**August 20, 2015 Board of Trustees Meeting**  
**4:00PM Regular Session**  
**Kenwood School Library**

- I. Call to Order – Board President Pat Alexander:** The meeting was called to order at 4:05 p.m.
- II. Regular Session**
- A. Pledge of Allegiance**
- B. Roll Call of Board Members**  
Present: Pat Alexander, Susan Reiter, Fran Threewit  
Absent: Gin Boone and Diane Cupples  
Administrator: Bob Bales
- C. Adjustment of Agenda:** None
- D. Public Comment:** None
- E. Announcements and Reports**
- 1. Board Announcements:** None
- 2. District Organizations' Reports**
- KEF Report: Bob Bales**
- KEF has added six new members to their board. A retreat led by Christine Lee (former board member) was held earlier this month to inform its members of its past and current role at Kenwood School. This year there will be three main fundraiser events in addition to Lights, Camera, Auction: The KIDS Campaign, Big Heart (Rosemarie Ramponi-Chair, and a new event Golf Tournament to be held at the end of October or beginning of November. LCA will be held in May at Annadel Estate Winery. Cynthia Coleman and Regina Rolland will be co-chairing the event. Superintendent Bales commented, Wolf Cramer, former parent has proposed a Walk-a-Thon fundraising event. This event will be hosted by KSA in the spring of 2016.
- Superintendent's Report**
- Our school enrollment is currently at 141. Our numbers are down a little compared to past years.
  - Preschool enrollment: Between 8 and 12 children are enrolled Monday through Thursday.
  - Cafeteria update: Diana Wolfe, our new Culinary Coordinator provided a delicious lunch for us for our Professional Development In-Service.
  - The LCAP has been formally approved by SCOE.
  - The Parent Handbook has been updated and sent home to families.
  - We have had a fabulous opening to the school year.
  - Fran Threewit will be the Board of Trustees Representative to the KEF Meetings. KEF meetings will be held the second Thursday of each month.
- III. Action Items**
- A. Approval of Unaudited Actuals for 2014-2015,** approved on motion by Gin Boone, second by Susan Reiter, 4 ayes, 0 noes, 1 absent.
- B. Approval of Budget Updates,** approved on motion by Gin Boone, second by Susan Reiter, 4 ayes, 0 noes, 1 absent.

- C. **Approval of Warrants**, approved on motion by Gin Boone, second by Susan Reiter, 4 ayes, 0 noes, 1 absent.
  - D. **Approval of Board Meeting Minutes: August 20, 2015**, approved on motion by Gin Boone, second by Susan Reiter, 4 ayes, 0 noes, 1 absent.
  - E. **Adoption of Resolution #925: Adopting the “GANN” Limit**, approved on motion by Susan Reiter, second by Fran Threewit, 4 ayes, 0 noes, 1 absent.
  - F. **Approval of Disposal of Surplus Library Materials**, passed on motion by Fran Threewit, second by Susan Reiter, 4 ayes, 0 noes, 1 absent.
  - G. **Approval of Outdoor Education Field Trip to Marin Headlands**, passed on motion by Gin Boone, second by Fran Threewit, 4 ayes, 0 noes, 1 absent.
  - H. **Approval of Williams Quarterly Report: June 30, 2015**, approved on motion by Gin Boone, second by Susan Reiter, 4 ayes, 0 noes, 1 absent.
  - I. **Approval of School Lunch Milk Price Increase**, approved on motion by Susan Reiter, second by Gin Boone, 4 ayes, 0 noes, 1 absent.
  - J. **Approval of Resolution #924: Sufficiency of Instructional Materials**, approved on motion by Gin Boone, second by Susan Reiter, 4 ayes, 0 noes, 1 absent.
  - K. **Approval of Resignation Eleanor Flandermeyer Effective July 27, 2015: Instructional Aide**, passed on motion by Fran Threewit, second by Susan Reiter, 4 ayes, 0 noes, 1 absent.
  - L. **Approval of Resignation Darlene Neumann Effective August 7, 2015: Instructional Aide**, passed on motion by Fran Threewit, second by Susan Reiter, 4 ayes, 0 noes, 1 absent.
  - M. **Approval of New Hire Jennifer Stenerson Effective August 17, 2015: Instructional Aide**, passed on motion by Fran Threewit, second by Susan Reiter, 4 ayes, 0 noes, 1 absent.
  - N. **Approval of New Hire Tracy Quinn Effective August 17, 2015: Instructional Aide**, passed on motion by Fran Threewit, second by Susan Reiter, 4 ayes, 0 noes, 1 absent.
  - O. **Approval of new Hire Cheryl Larson Effective August 17, 2015: Speech Therapist**, passed on motion by Fran Threewit, second by Susan Reiter, 4 ayes, 0 noes, 1 absent.
  - P. **Approval of Authorization of Agreement for Construction Management Services with RGM Associates**, passed on motion by Susan Reiter, second by Gin Boone, 4 ayes, 0 noes, 1 absent.
  - Q. **Acceptance of Bid for Front Wall Project**, *Tabled*
  - R. **Approval of Authorization for Superintendent to Act as Board Designee in all matters concerning the Entry Front Wall Project**, *Tabled*
  - S. **Approval of New Hire Lisa Clawson August 17, 2015: Instructional Aide**, approved on motion by Fran Threewit, second by Susan Reiter, 4 ayes, 0 noes, 1 absent.
- IV. **Discussion/Report Items**
- A. **Board Policy Updates**  
CSBA Policy updates have been reviewed by staff members. They will be brought to the next meeting for review and approval.
  - B. **Agenda Items for September 9, 2015 Meeting**  
Entry Front Wall Project  
Board Policy Updates  
Unaudited Actuals
  - C. Patricia Ehn, our fourth grade teacher is a Certified Maker. She taught a two day summer course in Sebastopol which focused on the implementation of Maker Education.
- V. **Adjournment:** The meeting was adjourned at 5:07 p.m.

Respectfully submitted,  
Bob Bales